



2009-2010 WPRO **SATELLITE** EVENT HOST GUIDELINES

WPRO Rules of Play

WPRO scoring applies. Best 3 of 5 games to 11 points. Must win each game by 2 points. Two 45 second timeouts allowed per game. No court hinders. One serve. Losers must referee next Pro match unless tournament director finds a qualified replacement. USAR rules apply for all other rulings.

Balls, Scorecards, Drawsheets

Tournament Directors may use any Ektelon ball for amateur divisions, however, the Ektelon Fireball (WPRO OFFICIAL BALL) must be used for WPRO Pro Singles, Women's Open and Mixed Pro/Open divisions. The Ektelon Fireball must be listed as the Official Ball of the WPRO on all promotional materials and entry forms along with the Ektelon and Fireball logos, which will be provided by the WPRO. Scorecards, draw sheets, and promotional items will be supplied upon request. All materials will be shipped by Ektelon for both Pro and amateur divisions. The following form must be e-mailed to the WPRO Deputy Commissioner (davelli@softcom.net) and Hank Marcus (woroutdoorball@aol.com) no later than two weeks prior to the start of your event.

EVENT:

DATE:

TIER LEVEL:

CLUB NAME:

CLUB POINT OF CONTACT:

TOURNAMENT DIRECTOR:

TO CONTACT E-MAIL/PHONE NUMBER:

SHIPPING ADDRESS:

NUMBER OF EXPECTED AMATEUR ENTRANTS:

NUMBER OF BALLS:

NUMBER OF SCORECARDS:

NUMBER OF DRAWSHEETS:

NUMBER OF COURT STICKERS:

NUMBER OF WATER BOTTLES:

NUMBER OF BROCHURES:



Contract

The WPRO will provide the host site and tournament director with an event contract (see page 4). The contract must be signed by the WPRO and the tournament's designated representative. Contracts are required to activate insurance liability and to protect all participating parties.

Reservation of Tournament Dates

With the submission of your contract and the sanctioning fee, your event will be secured on the WPRO schedule. There may be other satellites sanctioned in other parts of the country or world on the same date, however, events held on the same weekend as a WPRO Tier I or Grand Slam event will not be sanctioned.

Sanctioning

Per the WPRO's agreement with USA Racquetball (USAR), every WPRO event in the U.S. must be sanctioned by USAR in order to receive the benefit of liability insurance for the host club and the event. Submission of sanctioning form and fee is the responsibility of the tournament director and must be done at least three months prior to the event. All players, professional and amateur, must be current members of the USRA (\$50) before competing in their first match of the event.

Official Product Display

By contract with the WPRO and its official product sponsors, no competing brands can display, sell or promote their products on site during a WPRO sanctioned event.

Choice Hotels Partnership

The WPRO has secured a partnership with **Choice Hotels International** as our Official Hotel Partner for the next two seasons. Please make a Choice property (Comfort Inn, Comfort Suites, Clarion, MainStay, Quality Inn, Sleep Inn, Suburban, Rodeway Inn, EconoLodge) your host hotel for your event and ask tournament participants to mention the WPRO Special Rate ID **00213440**. To reserve hotel rooms and get the special rate, you must call **877.240.AWAY (2929)** or visit www.choicesportstravel.com and don't forget to mention or enter the Special Rate ID code to receive a minimum 15% discount on all bookings.

Booking with our code will allow the WPRO to receive a rebate from each reservation which will help us cover our expenses throughout the season. Remember, our discount applies anytime to our extended racquetball family including players, players' families/friends, and supporters/sponsors/partners of the WPRO. As a tour supporter, you may use this discount code for other events throughout the season.



WPRO Web site: WWW.WPRO-TOUR.COM

The WPRO Internet site will be used to promote your event and sponsors. The host site's web page can be linked to the WPRO's web page. In addition, an online entry form can be posted in order to maximize event exposure. Draws and scores will be posted on the site. All match results must be reported to the WPRO as soon as possible via e-mail. All tournament info can be posted also, such as, hotels, sponsors and event recaps. Email information to Shannon Feaster, WPRO Commissioner, at wprocommish@aol.com.

Tournament Assistance

The Commissioner is available to assist you with any part of organizing your event. The commissioner will do the draw on the Monday of the event. All draws are done based on WPRO ranking points for the top 16. Consideration will be given to local players that do not have WPRO ranking points and WPRO players who have points ranked below 16. Tournament sponsor packages are available for all tournament directors. Feel free to contact the WPRO for assistance with your event or anything that can help make the event a success.

Court Stickers or Banners

Official product stickers or banners will be shipped prior to the event. It is the tournament director's responsibility to display the stickers or banners on the main show court or in the case of banners, in a high traffic area of the tournament. All WPRO Official Partners are allowed display product at the event. Please assist with a table if needed.

Entry Form

Please place the following logos on you entry forms. Please contact the WPRO if you do not have these logos.

- a. WPRO logo
- b. Ektelon Fireball logo for Official Ball of the WPRO
- c. Choice Hotels logo for Official Hotel Partner of the WPRO
- d. "Racquetball for Life" – American Breast Cancer Foundation logo for Official Charity of the WPRO

Television Rights

The WPRO will retain rights to any televised professional matches including commercial spots.

Draws

Please name the WPRO division Pro/Open to ensure that local Open players are aware that pro level players will be included. It is advised to have a drop-down division for all first round losers of this division to maximize play for those participants. You must request a current rankings list (do not rely on the web site as it may not have been updated to reflect most recent rankings changes) from the WPRO Commissioner to determine seeds for Pro players.



Completion of the Event

Please fax, mail or e-mail the completed draw to the WPRO office by Tuesday after the event as to assure the proper points are assigned to all participating players. When possible, the draw may be posted on the Web site.

Levels of SATELLITE Events

Tier Two

- All ranked professionals may attend based on player availability.
- Total Pro/Open division prize money: \$7,500-9,999
- Sanctioning Fee is \$200.00 made payable to the WPRO.
- Add \$10 for WPRO membership dues to be retained by the WPRO.
- Tournament balls will be provided by the WPRO.
- All players competing in the Pro Division receive pro-rated WPRO ranking points.

Tier Three

- All ranked professionals may attend based on player availability.
- Total Pro/Open division prize money: Prize money \$5,000-7,499K.
- Sanctioning fee is \$150.00 made payable to the WPRO.
- Add \$10 for WPRO membership dues to be retained by the WPRO.
- Tournament balls will be provided.
- All players competing in the Pro division receive pro-rated WPRO ranking points.

Tier Four

- All ranked professionals may attend based on player availability. The top one and two players may not attend the same event.
- Total Pro/Open division prize money: \$2,500-\$4,999K.
- Sanctioning fee is \$100.00 made payable to the WPRO.
- Add \$10 for WPRO membership dues to be retained by the WPRO.
- Tournament balls will be provided.
- All players entering the Pro division will receive pro-rated WPRO ranking points.

Tier Five

- All professionals ranked below 8 may attend.



- Total Pro/Open division prize money: \$1,000-2,499.
- Sanctioning fee is \$50 made payable to the WPRO.
- Add \$10 for WPRO membership dues to be retained by the WPRO.
- All players entering the Pro division will receive pro-rated WPRO ranking points.
- Great for encouraging local women's open players to play and earn points toward a WPRO ranking.

WPRO SATELLITE EVENT REGISTRATION FORM

This document will serve as a letter of agreement between the Women's Professional Racquetball Organization (WPRO) and the host facility or tournament in regards to an official WPRO satellite tournament event. The WPRO agrees to reserve the designated date on the WPRO schedule for the host facility or tournament.

Event Name _____ Dates Requested _____

Club Name _____ Club Contact _____

Address _____

City _____ State _____ Zip Code _____

Phone _____ Fax _____ E-mail _____

Tournament Director Name _____

Phone _____ E-mail _____

The signing of this agreement constitutes that the WPRO and the host facility or tournament, understands and agrees to the stated rules and conditions of the preceding pages. Upon receipt of this registration form and sanctioning fee (check or money order made payable to the WPRO), the WPRO will reserve a tournament date for your event and return a signed contract for your records.

Registration fee enclosed: _____ Tier level: _____ Date _____

Shannon Feaster, WPRO Commissioner

Host Facility Representative/Tournament Director



Please send registration form with check made payable to the "WPRO" to:

Shannon Feaster (WPRO Commissioner), 13202 Autumn Drive, Silver Spring, MD 20904. If you have questions, please call 202/365-5504 or send an e-mail to wprocommish@aol.com.